![Washington State Health Care Authority]

DESIGN TEAM MEETING SUMMARY

K-12 HEALTH BENEFITS PROJECT
THURSDAY, NOVEMBER 21, 2011
HCA – SUE CRYSTAL CONF CENTER
12:00 PM – 4:00 PM

Purpose: To complete a review of program policy decision recommendations and identify any issues. To review Operation Implementation design, schedule, and budget and provide input.

Participants included Design Team, Project Support Team and subject matter experts

Design Team Participants:

√ Michael Arnis	√ Mary Fliss	√ Jim Stevenson
√ Tim Barclay	√ Annette Meyer	Peter Summerville
√ Linda Blankenship	Sharon Michael	√ John Williams
√ Richard Campbell	Denise Rhiner	√ Michael Pickett
√ Andrew Cherullo	Jason Siems	√ Richard Onizuka

Additional Participants

√ Elizabeth James	√ Romeo Solis	√ Michelle George
√ Kim Grindrod	Cathie Ott	√ Melissa Hall
√ Dianna Kehr	√ John Specht	√ Steve Norsen

Meeting Summary:

Policy Recommendations Review
A number of policy areas were reviewed and discussed. The overall role of governance was discussed as well as the responsibilities of Governance and of HCA in the K-12 consolidated system. The K-12 Opt out exemption was discussed as well as both detailed and more general criteria for opt-out. Comparability definitions were discussion. This was evolved to a multi-level decision model. Collective bargaining impacts were presented and reviewed. The consolidated K-2 program statute impacts were presented. Standardization of program components was discussed. Too much variation creates additional management requirements for the program.

Implementation Plan / Report Outline
The operation infrastructure plan was presented and discussed with the group.   The operations design was provided along with estimates of staffing, timing, organization and budget. Implementation steps and timing was discussed. Feedback was provided and the plan was updated.   Risks associated with early implementation were discussed.

Doug Porter, HCA Director joined the meeting for an overview of K-12 consolidated system policy items. Plans were made for the meeting with the Office of Financial Management (OFM) for review of the policy recommendations.

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